

2009 Celebration for Life Gala Volunteer Sign-up Form

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone Number: _____

E-mail: _____

Mandatory training for volunteers: If you sign up for a shift beginning at 5:15 p.m. or later, you must attend one of the following training sessions on Tuesday, Sept. 29 in the Inlet Room (inside the cafeteria) at Park Nicollet Methodist Hospital.

PLEASE CHOOSE: 11 a.m. session _____ or 5 p.m. session _____

Assignment	Preference Number in order of preference	Time	Duties	Number of volunteers needed
Auction set up		9:30 a.m. to 3:30 p.m.	Set up auction exhibits	10
Decorations		10 a.m. to 5 p.m.	Decorate ballroom and pre-convene area	10
Information table	_____	5:30 to 8:30 p.m.	Answer guest questions; distribute will-call tickets.	2
	_____	8:30 p.m. to midnight	Answer guest questions. At evening end, bring valuables to volunteer room and clean up the table.	2
Greeters		5:30 to 8:30 p.m.	Direct guests to 3 rd floor	4
Silent auction monitors	_____	5:15 to 10:30 p.m.	Answer questions; supervise bidding	10
	_____	5:15 p.m. to 12:30 a.m.		6
Silent auction captains		5:15 p.m. to 12:30 a.m.	Oversee auction areas. Previous auction monitor experience requested.	10

Please complete and send in this form by Friday, Aug. 7 to Angela Bernhardt, Park Nicollet Foundation, 6500 Excelsior Blvd., St. Louis Park, MN 55426.

Questions? Contact Angela Bernhardt at 952-993-6176 or mary.bernhardt@parknicollet.com

THANK YOU!