

Park Nicollet guarantor #
TRIA guarantor #

Financial Assistance Application

Call Patient Financial Services at 952-993-7672 if you have any questions related to this application.

- Before applying for Park Nicollet's financial assistance program, a family must have a minimum balance of \$200.
- If approved for Park Nicollet's financial assistance program, a family will be responsible to pay at least the first \$200, after insurance processing. Payment of this balance is required before you request future financial assistance. Payment arrangements are available by contacting Patient Financial Services.

A copy of your most recent federal income tax return (with schedules) must be returned with this application.			
Name		Date of birth	Home phone
Address		City	State ZIP
Marital status (check one) <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Legally separated		Spouse's name	Date of birth
Dependents claimed on your Federal taxes			
Name		DOB	Relationship
Name		DOB	Relationship
Name		DOB	Relationship
Name		DOB	Relationship
Employment Info		Bank Information/Liquid Assets—this information is required to process your application	
Applicant <input type="checkbox"/> Employed <input type="checkbox"/> No income <input type="checkbox"/> Receiving unemployment <input type="checkbox"/> Receiving Social Security		Liquid assets include cash property that can be easily converted to cash, such as savings and checking accounts, stocks, bonds, certificates of deposit, annuities, and money market accounts. Do you have any liquid assets? <input type="checkbox"/> Yes >> If Yes, please list in fields below: <input type="checkbox"/> No	
Spouse <input type="checkbox"/> Employed <input type="checkbox"/> No income <input type="checkbox"/> Receiving unemployment <input type="checkbox"/> Receiving Social Security		Type of asset	Name of financial institution Estimated value
		_____	_____
		_____	_____
		_____	_____
		_____	_____
Insurance Information			
Do you have current insurance to cover medical expenses? <input type="checkbox"/> Yes <input type="checkbox"/> No Notify our office of any insurance changes.			
Primary insurance for applicant		Primary insurance for dependant	
Name of insurance company		Dependant name	Name of insurance company
Effective date	Group number	Policy number	Effective date Group number Policy number
Primary insurance for spouse		Primary insurance for dependant	
Name of insurance company		Dependant name	Name of insurance company
Effective date	Group number	Policy number	Effective date Group number Policy number
Read and sign—Signature and date are required to process your application			
<ul style="list-style-type: none"> • I will notify Park Nicollet of any material changes in the statements provided on this form. I understand that this financial assistance application is to retain financial assistance. It will be treated as confidential information. • I hereby authorize Park Nicollet Health Services and any health care provider of Park Nicollet Health Services to release any medical information to my insurance company. • I hereby authorize and request my insurance carrier to make a payment directly to Park Nicollet Health Services. BASIC OR MAJOR MEDICAL BENEFITS ARE DUE UNDER THE TERMS OF THIS POLICY FOR SERVICES RENDERED BY PARK NICOLLET HEALTH SERVICES. 			
Signature			Date

Return completed application and income information to: Park Nicollet Health Services, Patient Financial Services - FA/5050
 3800 Park Nicollet Blvd., St. Louis Park, MN 55416
 Fax # 952-993-2770

How to apply for Park Nicollet's financial assistance program

- Complete this financial assistance application and provide appropriate income verification(s) and mail to: Park Nicollet Health Services, Patient Financial Services—FA/5050, 3800 Park Nicollet Blvd., St. Louis Park, MN 55416.
- You may also fax your completed financial assistance application and appropriate income verification(s) to 952-993-2770.
- Appropriate income verification(s) include a copy of your most recent Federal 1040 tax return including all applicable schedules and/or your benefit letter for Social Security, unemployment or disability benefits.
- The financial assistance application can be printed from our web site at parknicollet.com/FA or you can obtain a copy by calling Patient Financial Services Monday through Friday, 8 a.m - 6 p.m. at 952-993-7672. The application is available in English and Spanish.
- Designated staff in Patient Financial Services are available to assist you by phone or in person with completing this application. In person assistance is also available in applying for government programs such as Medical Assistance. You may also contact the Department of Human Services in the county in which you reside or call MNsure at 1-855-366-7873.
- Contact our Patient Financial Services team at 952-993-7672 with questions about this application or to find a location where a representative is available to meet with you in person.

Frequently asked questions about Park Nicollet's financial assistance program

1. Is this application for a Government assistance program?
 - No, this application is to determine if you qualify for Park Nicollet's financial assistance program. Your eligibility for this program is based on your household income, family size and assets.
 - Before applying for our financial assistance program, patients must first apply for and fully use any available governmental assistance. This requirement is so we conserve these funds for people with no other source of payment.
2. How long does the approval process take?
 - The approval process takes about 14 days upon receipt of the documents necessary to process your application.
3. Whose income must be included with the application for financial assistance?
 - If you are married, both spouses' incomes must be included with the application. Unless you are legally separated from your spouse, you must include both spouses' incomes. Proof of legal separation is required.
 - If you are 18 years or older you must send in your own application and the income of the person who claimed you on their taxes.
 - For children under 18 years old, you must send in the income of the person who claimed the child(ren) on their taxes.
4. Can I apply for financial assistance if I have insurance?
 - Yes. Any discount for which you qualify for under the program will be made after we receive payment from your insurance company.
5. Will my services qualify for a financial assistance discount?
 - Not all services are eligible for Park Nicollet's financial assistance program. Some excluded services are elective, not medically necessary or cosmetic services, as well as balances that would be paid by insurance, like Medicare, Medicaid, automobile, worker's compensation or liability insurance.
6. How often do I need to apply for this program?
 - You will need to apply for financial assistance for each visit at Park Nicollet Health Services. Please contact us at 952-993-7672 to reapply.
7. How do I qualify for Park Nicollet's financial assistance program?
 - Park Nicollet will review your completed financial assistance application, required income verifications, assets and family size to determine if you qualify for a discount.
 - Income criteria is based on 275% of the Federal Poverty Guidelines. Applicant may be eligible for partial financial assistance with income up to 385% of the Federal Poverty Guideline. Income levels associated with this guideline are based on family size.

Checklist

Before sending us your application, please use this checklist to be sure you have included all necessary documents.

- Complete the financial assistance application and sign it.
- Attach your current federal tax return with all applicable schedules. If you receive any government benefits (for example, Social Security, unemployment or disability), please attach your benefit letter.
- If you have applied for a government program, please attach your approval or denial letter.